Job Description

Job Title: Case Manager – Nathaniel ACT Team

Reports to: ACT Team Leader

Overview: The Nathaniel Assertive Community Treatment (ACT) team provides alternative to incarceration (ATI) community-based treatment and rehabilitation services to promote the recovery and community integration of court-involved consumers. Reporting to the Team Leader the case manager works to support consumers to access entitlements, find and retain permanent housing and integrate into the community by successfully exiting the criminal justice system. The multidisciplinary ACT team provides mental health and integrated substance abuse treatment and targeted interventions in the community to promote recovery, pro-social engagement and independence among ACT participants.

Specific responsibilities include:

Responsibilities:

- Provide individualized services around activities of daily living to support consumers to develop skills for living in an apartment such as money management, budgeting, cooking and cleaning.
- Complete designated components of the ACT comprehensive assessment.
- Identify services consumers should receive in ACT based on assessment of history, current status and immediate needs and recommend treatment objectives for the consumer’s service plan.
- During the assessment obtains information: a) to contribute to decisions about the nature and extent of consumer goals, strengths and barriers; b) share findings with the ACT team in daily meetings and weekly clinical meetings around up to date current issues on the consumer’s status in ACT treatment.
- Provide case management services using motivational interviewing techniques to support consumers to address their problems by utilizing their strengths and abilities.
- Address risk factors such as substance abuse, unstructured free time, and self-defeating attitudes.
through targeted problem-solving case management and counseling

- Complete assessments, progress notes, and significant data
- Provide at least 80 percent of service contacts in the community
- Meet required levels of case management contacts
- Lead team activities around consumer income support by escorting consumers to appointments to apply and recertify health insurance (Medicaid, Medicare, private insurance) and income (food stamps, SSI/D, HRA income support, child support, etc)
- Support consumers to develop engagement in community resources and activities including leisure and recreation, education, vocational training, self-help and spiritual support
- Involve family and significant others in consumer’s treatment with the ACT team
- Respond to crisis situations as needed and in accordance with the rotating 24/7 coverage schedule
- Provide culturally competent services in accordance with CASES policies and practice
- Other duties defined by the team leader

Position entails a 35-hour a week commitment from Wednesday to Sunday between the hours of 9:00am and 5:00pm on weekdays and 10:00am and 6:00pm on weekend days.

Qualifications:

- Bachelors Degree preferred
- Bilingual skills in Spanish highly preferred
- Graduates of recognized peer specialist training program such as the Howie the Harp Peer Advocacy and Training Center Forensic Peer Specialist Program are strongly encouraged to apply
- Previous case management experience with people with serious mental illness required
- Strong knowledge of wellness, recovery, community resources and self-help
- Effective communication and written skills are essential
- Proficiency with computer and databases
- Driver’s license is highly preferred

Salary: Competitive and commensurate with experience
How to apply: E-mail cover letter and resume requirements in Word or PDF to jzinter@cases.org. Please list the title of the position you are applying for in the subject line. No phone calls please. Only applicants selected for interviews will be contacted.

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