Job Description

Job Title: Vocational Specialist LMSW – Manhattan ACT Team

Reports to: Team Leader

Overview: The CASES Manhattan ACT team provides non-traditional community based mental health treatment to promote the recovery and community integration of 68 adults with serious mental illnesses and co-occurring substance use disorders living mainly in Upper Manhattan (Harlem and Inwood), to reduce use of ERs and inpatient hospital stays. The Vocational Specialist is an integral part of a multi-disciplinary team of mental health clinicians. The specialist delivers routine ACT treatment services such as supported employment, wellness self-management counseling, integrated dual disorder treatment, daily living skills and general case management. The specialist has lead responsibility on the team for integrating vocational goals and services with the tasks of all team members to support consumers to participation in vocational training, adult education, ESL, and competitive employment. We are looking for a professional clinician with extensive experience in vocational assessment, job exploration, and skills development in choosing, getting, and maintaining employment. This is a field-based position and requires at least 80% of services to be provided to participants in their homes, shelters, places of employment, vocational and education settings and other community settings.

Responsibilities:

- Complete the vocational assessments, components of the ACT comprehensive assessment
- Identify services participants should receive in ACT based on assessment of education, vocational and work history, and immediate needs and recommend treatment objectives for the consumer’s service plan
- During the assessment obtains information: a) to establish the nature and extent of participant interest in education, vocational training and competitive employment and interventions required to promote progress towards vocational goals, and b) lead the ACT team in daily meetings and weekly clinical meetings around vocational issues and incorporate findings into service plans
- Build in review and evaluation points, and modifies the service plan in the light of feedback from participants and relevant others
- Develop comprehensive service plans and 6-month service plan reviews in collaboration with the participant and participant’s support system
- Involve family and significant others in the participant’s treatment with the
ACT team and provide psycho-education

- Complete 6-month comprehensive assessment and crisis intervention and relapse prevention plans, progress notes, significant data reporting to CAIRS and AOT as needed.
- Provide individual employment and vocational counseling
- Complete at least 68 face to face treatment contacts in the community each month
- Assess and provide supports to consumers to address needs for problem-solving, wellness self-management, housing, education and vocational training, social supports, and employment.
- Act as advocate and liaison for participant activities to seek and gain access to adult education, vocational training and competitive employment
- Provide 24-hour on-call services and crisis intervention, on rotating basis
- Provide 80 percent of treatment contacts in the community
- Provide culturally competent services in accordance with CASES policies and practice
- Perform other duties as required by Team Leader, Co-Director’s of Adult Behavioral Health programs and executive staff

Qualifications:

- Fluency in Spanish preferred
- LMSW or LCSW with current New York State license
- At least three years of experience working in human services with individuals with serious mental illness and those with serious mental illness and co-occurring substance use disorders
- Experience understanding family systems based on diversity of cultural and ethnic backgrounds
- Experience understanding various evidence-based models and theories pertaining to psycho-education, motivational interviewing, serious mental illness and recovery
- Extensive knowledge of Assertive Community Treatment, supported employment and education, and community resources
- Highly organized and self-motivated
- Proficient in computers

Salary: Commensurate with experience

How to apply: E-mail cover letter and resume with salary history and requirements in Word or PDF format to bjacobs@cases.org. Please list the title of the position you are applying for in the subject line. No phone calls please. Only applicants selected for interviews will be contacted.

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gender, sexual orientation, disability, or marital, military, or citizenship status. We also actively recruit individuals with prior involvement in the criminal justice system.