



Job Description

Job title: SUBSTANCE ABUSE CASE MANAGER

Project: Transitional Case Management Program

The TCM program provides community based case management and treatment linkage services to individuals released from Manhattan Criminal Court. Participants are mandated to short-term case management services as an alternative to incarceration. The substance abuse case manager will be a member of a four-person team. The candidate must have experience working with individuals with severe mental illness and co-occurring substance use problems and extensive knowledge of harm reduction, treatment and homeless services. The case manager maintains a caseload of 14 consumers that receive services for 2-3 months. 80% of the time will be spent in the field providing services.

Reports to: Social Work Supervisor

Specific responsibilities include but are not limited to:

- Provide case management services in locations throughout New York City;
- Maintain thorough and timely documentation in clinical record database of weekly service contacts with participants, services provided with collateral contacts and treatment providers;
- Assist participants to develop service plans and community living skills in order to achieve successful engagement in treatment;
- Coordinate participants linkage to community treatment services and support engagement in mental health and drug treatment;
- Assist participants in securing entitlements to access treatment, and
- Counsel active substance users using motivational interviewing and harm reduction approaches to motivate participants to engagement in treatment

Salary: commensurate with experience, plus an excellent benefit package.

Qualifications:

- Minimum of BA/BS degree;
- CASAC or CASAC-Trainee;
- Experience working with people with severe mental illness and co-occurring substance use disorders;
- Excellent written and computer skills;
- Ability to manage crises and work collaboratively with team members, participants and treatment providers, and
- Bilingual, Spanish speaking strongly preferred.

Send resume and cover letter to:

Mail: CASES, Attn: Allison Upton, Program Coordinator, 346 Broadway, 3rd Fl., New York, NY 10013,

Fax: 212 571-0292

Email: casesjobs@cases.org (Write 'TCM Case Manager' in subject line)

No phone calls please.

CASES' is an equal opportunity employer. Minorities and women are encouraged to apply. Only applicants selected for interviews will be contacted. Please visit our website at: www.cases.org, for job description.