



Job Description

Job title: CASE MANAGER

Project: The CASES mental health programs were developed to address the community treatment and support needs of individuals with severe mental illness and chemical addiction involved in the criminal justice system. The teams outreach and enroll consumers into Assertive Community Treatment (ACT) and case management services including placing them in housing. The Case Manager's position is split between working on the multi-disciplinary, mobile ACT team and the Transitional Case Management team supporting consumers to achieve recovery goals. The case manager will be expected to work at least one weekend day per week and will support the teams in providing direct services to consumers in the community locations throughout NYC, such as shelter, transitional housing and supported housing programs.

Specific Responsibilities:

The essential job functions include providing case management services as defined by NYS Office of Mental Health restorative and ACT treatment services. Assisting consumers to secure entitlements and money management, access and maintain supported housing, develop community living skills to support crime-free, independent and self-sufficient living. The CASES mental health programs focus on supporting our consumers to engage in vocational, education and work. The case manager duties include creating service plans; maintaining thorough and timely documentation of weekly community service contacts with consumers, attending daily organizational meetings, documenting services provided and collateral contacts with significant.

Salary: commensurate with experience, plus an excellent benefit package.

Qualifications:

Qualified candidates must have minimum of a Bachelors Degree or training as a Forensic Peer Specialist in an approved program such as the Howie the Harp Forensic Peer Specialist Training Program and have experience working with homeless consumers with severe and persistent mental illnesses and co-occurring substance use disorders. Candidates must possess good writing skills and be computer literate; have the ability manage crisis situations and work collaboratively with consumers and treatment providers. Drivers license preferred. Bilingual Spanish speaking staff strongly recommended.

Send resume and cover letter to:

Mail: CASES, Attn: Bradley Jacobs, ACT Program Director, 346 Broadway, 3rd Fl., New York, NY 10013

Fax: 212 571-0292

Email: casesjobs@cases.org (**Write 'Case Manager' in subject line**). If you are attaching your cover letters to an email, please send it in Rich Text or Word 6.0 formats. No phone calls please. Only applicants selected for interviews will be contacted.

CASES' is an equal opportunity employer. Minorities and women are encouraged to apply. Only applicants selected for interviews will be contacted. Please visit our website at: www.cases.org, for job description.



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